

**Amala Institute of Medical Sciences, Thrissur**  
**Internal Quality Assurance Cell (IQAC)**

**Minutes of the Annual Meeting - IQAC Vision 2025: Reflection, Refine, Renew**

**Date:** 5 August 2025

**Time:** 2:30 PM- 4.30PM

**Venue:** College Council Meeting Hall, Medical College

The annual meeting of the **Internal Quality Assurance Cell (IQAC)** was convened on **5 August 2025 at 2:30 PM** in the **College Council Meeting Hall** under the theme *"IQAC Vision 2025 - Reflection, Refine, Renew."*

The meeting began with a Welcome Address by Dr. Betsy Thomas, Principal & IQAC Chairman, highlighted the importance of aligning academic and administrative processes with national and international quality benchmarks, while also acknowledging the collective contributions of faculty, staff, and students in nurturing a culture of quality at Amala.

This was followed by an introductory address by Dr. Deepti Ramakrishnan, Vice Principal & IQAC Coordinator, who outlined the objectives of the session. She underscored the need to reflect on past achievements, refine institutional strategies, and renew commitments to quality. She also stressed the importance of reviewing progress across the criterias, identifying existing gaps, and finalizing the academic and operational plan for the year 2025-2026.

This was followed by structured, criteria-wise presentations and discussions, wherein each Criteria Head provided a comprehensive review of achievements, challenges, and future directions in their respective domains. The details of the presentations are as follows:



Key Area	Measurable area	Criteria Head	Presentation	Suggestions
1	Infrastructure Facilities	Dr. Nithin Paul E	Dr. Nithin showcased progress in strengthening campus infrastructure with an emphasis on inclusivity, sustainability, and vibrancy. Campus beautification measures and the development of research-friendly infrastructure were also highlighted.	Proposals included introducing new storage facilities for sports, setting up an exclusive stationary shop, and appointment of a dedicated cultural team leader.
2	Teaching-Learning & Evaluation	Dr. Divya S	Dr. Divya stressed the importance of outcome-based education in alignment with KUHS and NMC guidelines.	To enhance faculty development programmes, peer-learning mechanisms, and systematic academic audits to ensure continuous improvement in teaching-learning quality.



3	Curriculum Implementation Monitoring	Dr. Jose Vincent	<p>Dr. Jose presented the learner mentorship and scientific mentorship programmes, along with the functions of the Academic Monitoring Cell (AMC). He emphasized compliance with KUHS regulations, the importance of systematic documentation, and plans to incorporate flexible and interdisciplinary curricular models.</p>	<ul style="list-style-type: none"> <li>• To start Add-on/value-added courses (Minimum 30 Hr)</li> <li>• ATR of Feedback to be improved</li> </ul>
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4	Quality Assurance System	Dr. Taniya George	Dr. Taniya reported on the reconstitution of IQAC with the inclusion of student representatives and the revision of the institutional quality policy.	Upcoming tasks include preparation of Internal and External Academic and Administrative Audit ATRs, annual health check-ups for all student batches, and comprehensive student and employee satisfaction surveys
5	Research, Innovations & Extension	Dr. Sruthi M. V	Dr. Sruthi presented the research achievements, which included 185 publications over the last three years, 2 international patents granted, 2 designs granted, and 7 designs filed. The collaborations now extend to 2 international universities and 47 national institutions.	<ul style="list-style-type: none"> <li>• 185 publications in 3 years. We need around 160 publications per year (according to 1 faculty/publications)</li> <li>• 80 % of PG dissertations need to be published - not achieved</li> </ul>



				<ul style="list-style-type: none"> <li>• 50% of ug projects need to be published - not attained.</li> </ul>
6	Outreach Programmes -	Dr. Sruthi C. M.	Dr. Sruthi detailed the activities of Souhradam (Geriatric Club), Nanma, TB awareness programmes, and recognized palliative care services.	She recommended adopting a single-window system for outreach reporting and standardized documentation across all outreach units for better integration.
7	Student Support & Guidance -	Dr. Tinju James	Dr. Tinju highlighted initiatives such as the mentor-mentee logbook, scholarship support, and the career guidance programme "Crossroad 2025."	Alumni engagement was identified as a major challenge, with the absence of newsletters & Overseas chapter. Limited sponsorships being noted.
8	Institutional Governance -	Dr. Anila Joseph	Dr. Anila presented the institution's 10-year strategic plan, updated organogram, and departmental strategic plans. Important documentation such as the	A recommendation was made to prominently display Gantt charts in the Principal's office for transparency



			Office Procedure Manual <b>and</b> Faculty Handbook have been developed.	
9	Innovation & Best Practices	Dr. Sindhu Vijayakumar	Dr. Sindhu highlighted innovative teaching methodologies and best practices, particularly in environmental sustainability. Projects included rainwater harvesting, herbal gardens, and solar energy initiatives.	Stressed the importance of defining measurable outcome indicators to assess the impact of best practices.
10	Feedback & Implementation -	Dr. Neeraja B.	Dr. (Lt Col) B. Vipin reported on systematic feedback collection from stakeholders, community groups, and university collaborations. A Feedback Implementation Committee has been constituted to ensure timely follow-up, with regular documentation of actions taken.	<ul style="list-style-type: none"> <li>• Mechanism to obtain employer feedback to be strengthened.</li> <li>• Proper alumini documents would help to collect the feedback</li> <li>• Students feedback on faculty to be taken through moodle platform</li> </ul>



## Presentation of Academic Plan 2025–2026

Dr. Neeraja B., IQAC Co-Coordinator, presented the detailed Academic Plan for the year 2025–2026. The plan covered the schedule of quality audits, departmental reviews, capacity-building programmes, and outreach initiatives. Emphasis was placed on adopting data-driven monitoring mechanisms, strengthening faculty development, and enhancing the institutional visibility.

## Management & Expert Observations

The Management Panel, comprising Rev. Fr. Julious Arakkal CMI (Director), Fr. Deljo Puthoor CMI (Joint Director), Fr. Antony Perincherry CMI (Joint Director), and Fr. Antony Mannummel CMI (Associate Director) commended the systematic approach of the proceedings and encouraged further strengthening of research culture, community engagement, and governance practices.

The Advisor, Mr. N. K. Nikhil, provided constructive feedback focusing on enhancing industry collaborations, streamlining documentation, and leveraging technology for real-time quality monitoring.

## Closing Remarks & Recognition

Dr. Deepti Ramakrishnan, IQAC Coordinator, appreciated the collective efforts of all departments and emphasized the need to sustain momentum in quality enhancement initiatives.

The programme concluded with a Vote of Thanks proposed by Ms. Alen Joy, IQAC Staff, who acknowledged the contributions of presenters, participants, and the management. As a token of appreciation, the management presented specially designed badges and bookmarks to all IQAC members, symbolizing their commitment to quality and institutional excellence.

Prepared by : Mrs. Liji K O., Associate (T), Administration (MC)

Verified by : Dr. Deepti Ramakrishnan, Vice Principal., IQAC Coordinator

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