



## **Clinical Evaluation Policy Manual for MBBS**

### **1. Introduction**

- **Purpose of the Manual**
- **Scope and Applicability**
- **Objectives**

### **2. Principles of Clinical Evaluation**

- **Fairness and Transparency**
- **Consistency**
- **Student-Centered Approach**
- **Competency-Based Evaluation**

### **3. Clinical Competencies**

- **Patient Care**
- **Medical Knowledge**
- **Practice-Based Learning and Improvement**
- **Interpersonal and Communication Skills**
- **Professionalism**
- **Systems-Based Practice**

### **4. Evaluation Methods**

- **Direct Observation**
  - Bedside Teaching
  - Ward Rounds
  - Clinical Skills Assessment
- **Objective Structured Clinical Examination (OSCE)**
- **Case Presentations**
- **Logbooks and Portfolios**
- **Feedback from Supervisors and Peers**
- **Self-Assessment**

### **5. Roles and Responsibilities**

- **Students**
  - Participation in Clinical Activities
  - Maintaining Logbooks and Portfolios
  - Seeking Feedback
- **Faculty and Clinical Supervisors**
  - Conducting Evaluations
  - Providing Feedback
  - Ensuring Fairness and Transparency
- **Administration**
  - Policy Implementation and Oversight





- Addressing Appeals and Grievances

## 6. Evaluation Criteria and Standards

- **Clinical Skills**
- **Knowledge Application**
- **Professional Behavior**
- **Communication Skills**
- **Ethical Conduct**
- **Teamwork and Collaboration**

## 7. Documentation and Record-Keeping

- **Logbooks**
- **Evaluation Forms**
- **Portfolios**
- **Feedback Forms**

## 8. Feedback and Remediation

- **Providing Constructive Feedback**
- **Developing Remediation Plans**
- **Monitoring Progress**

## 9. Assessment Timing and Frequency

- **Continuous Assessment**
- **Mid-Term Assessments**
- **End-of-Rotation Assessments**
- **Final Examinations**

## 10. Appeals and Grievances

- **Process for Raising Concerns**
- **Review and Resolution Procedures**
- **Confidentiality and Non-Retaliation Policy**

## 11. Professional Development and Training for Faculty

- **Workshops and Seminars**
- **Best Practices in Clinical Evaluation**
- **Continuous Improvement**

## 12. Review and Revision of the Policy

- **Periodic Review**
- **Feedback from Stakeholders**
- **Implementation of Changes**

## 13. Appendices



- **Sample Evaluation Forms**
- **Guidelines for OSCE**
- **Templates for Logbooks and Portfolios**
- **Examples of Remediation Plans**

## **Detailed Sections**

### **1. Introduction**

The Clinical Evaluation Policy Manual aims to ensure a comprehensive, fair, and consistent assessment of MBBS students' clinical competencies. It applies to all MBBS students and faculty members involved in clinical teaching and assessment.

### **2. Principles of Clinical Evaluation**

Evaluations must be fair, transparent, consistent, and centered on student development. Assessments should reflect real-world clinical scenarios and focus on holistic competency development.

### **3. Clinical Competencies**

Each competency encompasses various skills and knowledge areas, which are critical for a competent and professional physician.

### **4. Evaluation Methods**

Multiple methods ensure a well-rounded assessment of each student's abilities and progress. Direct observation, OSCE, and feedback mechanisms are vital components.

### **5. Roles and Responsibilities**

Students, faculty, and administration each play crucial roles in the evaluation process. Clear delineation of these roles ensures accountability and efficiency.

### **6. Evaluation Criteria and Standards**

Standardized criteria help maintain objectivity and fairness in evaluations. They should align with national and international medical education standards.

### **7. Documentation and Record-Keeping**

Accurate and thorough documentation supports the evaluation process and aids in tracking student progress.

### **8. Feedback and Remediation**

Timely, constructive feedback and targeted remediation plans help students address areas of weakness and improve their competencies.

### **9. Assessment Timing and Frequency**



Regular assessments throughout the academic year provide ongoing feedback and facilitate continuous improvement.

### **10. Appeals and Grievances**

A transparent and fair process for handling appeals and grievances ensures that student concerns are addressed appropriately.

### **11. Professional Development and Training for Faculty**

Ongoing professional development for faculty ensures they are equipped with the latest evaluation techniques and best practices.

### **12. Review and Revision of the Policy**

Regular review and revision of the policy ensure it remains relevant and effective in achieving its objectives.

### **13. Appendices**

Appendices provide practical tools and resources to support the implementation of the evaluation policy.



*Betsy*

**Dr. BETSY THOMAS**  
MD, FRCOG, DNB, MICOG  
PRINCIPAL  
AMALA INSTITUTE OF MEDICAL SCIENCES  
AMALA NAGAR, THRISSUR-680 555

