



## LAUNDRY SERVICES REPORT

Standard: 1.1.5

Measurable Indicator: Support Facilities

**Amala**  
INSTITUTE OF MEDICAL SCIENCES

**LAUNDRY INSPECTION CHECKLIST**

Date: 12/15/15 Time: 11:30am

AREA	SL.NO	CRITERIA	YES	NO
Manpower	1	Contract employees on duty.	✓	
	2	All employees in dress code (especially with shoes)	✓	
Cleaning	1	Store cleaning done	✓	
	2	Floor is free from cloth and debris across the laundry.	✓	
	3	All the work tables are clean.	✓	
	4	All store racks are clean.	✓	
Equipment	1	All equipments are clean and washed before starting operation.	✓	
	2	Any cloth, chappels, other unnecessary things to be removed from nearby and base of the equipments.	✓	
	3	All the inlet (washing machine) for chemicals are clean and clear.	✓	
	4	Any loose / open wires found across the laundry to be reported.		✓
	5	Any breakdown of equipment.		✓
	6	Any loose switch/switch board wiring		✓
	7	Checked the balance of washing machine	✓	
Service	1	White linen collected on time as per standard.	✓	
	2	Any employee complaint with respect to linen.		✓
Ward	1	Delivery of patient linen on time	✓	
	2	Any shortage in linen supply	✓	
	3	At least 2 patient feedback from ward taken	✓	
Operations	1	Steam supply is sufficient.	✓	NA
	2	Chemicals are stored appropriately, inventory maintained.	✓	
	3	Inventory of chemicals checked	✓	
	4	Any steam or water leakage from any linen or equipments		✓
	5	Rewash / Condensation details documented accurately.	✓	
Safety	1	All the fire extinguishers for laundry are clean and maintained.	✓	
	2	Empty plastic chemical containers are kept away from the steam linens (near the emergency exit of the laundry)	✓	

Remarks: ✓ Chappal inside need kept in the entrance  
 ✓ Handrub bottle not clean - kept in R.h.  
 ✓ Cobwebs noted - improve cleaning  
 ✓ Bio-medical waste mallogation paper  
 ✓ Elbow tapin - 4 covers  
 ✓ Blow water drop - cup

Name & Signature of HICN: AIMS/HICN/35 Jilly Jacob Jilly Aruzathi

Name & Signature of In-charge: Jaison A.F. [Signature] 12/15/15

REV-001(11/02/2021)

AMALA INSTITUTE OF MEDICAL SCIENCES (An Undertaking of Amala Cancer Hospital Society)  
 NABH Accredited & ISO 9001:2015 Certified, Amala Nagar, Thrissur-680555. Ph: 0487 2304000  
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### SAMPLE OF LAUNDRY INSPECTION CHECKLIST

**Dr. BETSY THOMAS**  
MD, FRCOG, DNB, MICOG

*Betsy*

PRINCIPAL

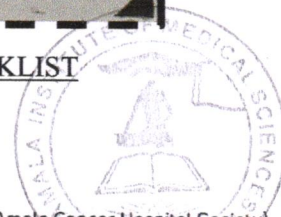
Amala Institute of Medical Sciences (An Undertaking of Amala Cancer Hospital Society)



Amala Institute of Medical Sciences (An Undertaking of Amala Cancer Hospital Society) Accredited by KUHS with QAS A+ Grade & NABL Accredited & ISO 9001:2015 Certified, Amala Nagar P.O, Thrissur, Kerala.

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**LAUNDRY INSPECTION CHECKLIST**

Date: 15/6/25

Time: 2:30pm

AREA	SL.NO	CRITERIA	YES	NO
Manpower	1	Contract employees on duty.	✓	
	2	All employees in dress code(especially with shoes)	✓	
Cleaning	1	Store cleaning done.	✓	
	2	Floor is free from cloth and debris across the laundry.	✓	
	3	All the work tables are clean.	✓	
	4	All store racks are clean.	✓	
Equipment	1	All equipments are clean and washed before starting operation.	✓	
	2	Any cloth, chappels, other unnecessary things to be removed from nearby and base of the equipments.	✗	✓
	3	All the inlet (washing machine) for chemicals are clean and clear.	✓	
	4	Any loose / open wires found across the laundry to be reported.		✓
	5	Any breakdown of equipment.		✓
	6	Any loose switch/switch board wiring.		✓
	7	Checked the balance of washing machine.		✓
Service	1	White linen collected on time as per standard.	✓	
	2	Any employee complaint with respect to linen.	✓	✗
Ward	1	Delivery of patient linen on time.	✓	✗
	2	Any shortage in linen supply.	✓	
	3	At least 2 patient feedback from ward taken.		✓
Operations	1	Steam supply is sufficient.	✓	
	2	Chemicals are stored appropriately, inventory maintained.	✓	
	3	Inventory of chemicals checked.	✓	
	4	Any steam or water leakage from any linen or equipments.	✓	
	5	Rewash / Condensation details documented accurately.	✓	
Safety	1	All the fire extinguishers for laundry are clean and maintained.	✓	
	2	Empty plastic chemical containers are kept away from the steam linens.(near the emergency exit of the laundry)	✓	

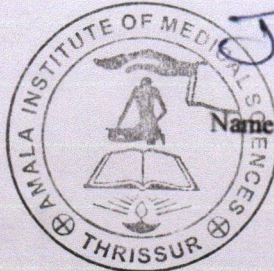
Remarks:

✗ Please collect the posters.

Jilhy Jacob &  
Aswathi P.

Name & Signature of HICN:

AIMS/HIC06/HIC-35



Jayse J At  
Name & Signature of In-charge:

REV:00(11/02/2021)





**LAUNDRY INSPECTION CHECKLIST**

Date: 12/5/25

Time: 11:30 am

AREA	SL.NO	CRITERIA	YES	NO
Manpower	1	Contract employees on duty.	✓	
	2	All employees in dress code (especially with shoes)	✓	
Cleaning	1	Store cleaning done.	✓	
	2	Floor is free from cloth and debris across the laundry.	✓	
	3	All the work tables are clean.	✓	
	4	All store racks are clean.	✓	
Equipment	1	All equipments are clean and washed before starting operation.	✓	
	2	Any cloth, chappels, other unnecessary things to be removed from nearby and base of the equipments.	✓	
	3	All the inlet (washing machine) for chemicals are clean and clear.	✓	
	4	Any loose / open wires found across the laundry to be reported.		✓
	5	Any breakdown of equipment.		✓
	6	Any loose switch/switch board wiring.		✓
	7	Checked the balance of washing machine.	✓	
Service	1	White linen collected on time as per standard.	✓	
	2	Any employee complaint with respect to linen.		✓
Ward	1	Delivery of patient linen on time.	✓	
	2	Any shortage in linen supply.	✓	
	3	At least 2 patient feedback from ward taken.	✓	
Operations	1	Steam supply is sufficient.	✓	
	2	Chemicals are stored appropriately, inventory maintained.	✓	NA
	3	Inventory of chemicals checked.	✓	
	4	Any steam or water leakage from any linen or equipments.	✓	
	5	Rewash / Condensation details documented accurately.		✓
Safety	1	All the fire extinguishers for laundry are clean and maintained.	✓	
	2	Empty plastic chemical containers are kept away from the steam linens (near the emergency exit of the laundry)	✓	

Remarks:

✓ Chappal inside need kept in the entrance  
 ✗ Handrub bottle not clean - kept in Reb.  
 ✗ cobwebs noted - improve cleaning

✗ Bio medical waste malayalam posters  
 ✗ Elbow tapin - 4 areas.  
 ✗ Blow water date - expired

Name & Signature of HICN:

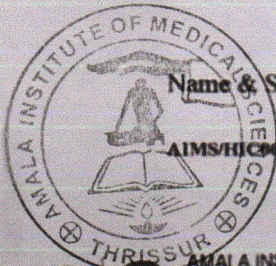
Jilby Jacob  
 Aswathi

Name & Signature of In-charge:

Jaison A.F

REV:00(11/02/2021)

12/5/25



### LAUNDRY INSPECTION CHECKLIST

Date: 14/3/25

Time: 12:45 PM

AREA	SL.NO	CRITERIA	YES	NO
Manpower	1	Contract employees on duty.	✓	
	2	All employees in dress code (especially with shoes)	✗	shoe cover need to keep
Cleaning	1	Store cleaning done.		
	2	Floor is free from cloth and debris across the laundry.	✓	
	3	All the work tables are clean.	✓	
	4	All store racks are clean.	✓	
Equipment	1	All equipments are clean and washed before starting operation.	✓	
	2	Any cloth, chappels, other unnecessary things to be removed from nearby and base of the equipments.	✓	
	3	All the inlet (washing machine) for chemicals are clean and clear.	✓	
	4	Any loose / open wires found across the laundry to be reported.		✓
	5	Any breakdown of equipment.		✓
	6	Any loose switch/switch board wiring.		✓
	7	Checked the balance of washing machine.		✓
Service	1	White linen collected on time as per standard.	✓	
	2	Any employee complaint with respect to linen.		✓
Ward	1	Delivery of patient linen on time.		✓ complaints
	2	Any shortage in linen supply.	✓	
	3	At least 2 patient feedback from ward taken.		
Operations	1	Steam supply is sufficient.	✓	
	2	Chemicals are stored appropriately, inventory maintained.	✓	
	3	Inventory of chemicals checked.	✓	
	4	Any steam or water leakage from any linen or equipments.		✓
	5	Rewash / Condensation details documented accurately.		
Safety	1	All the fire extinguishers for laundry are clean and maintained.	✓	
	2	Empty plastic chemical containers are kept away from the steam linens. (near the emergency exit of the laundry)	✓	

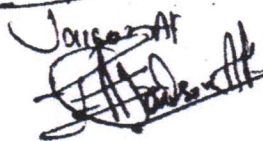
Remarks: Ring noted - Staff sibi nails noted  
 - General waste posted, Bmw - malayalam + cobuhs noted  
 - dust noted all areas

Name &amp; Signature of HICN:

AIMS/HIC06/HIC-35

 Jilij Jacob - Jilij  
 Ascoathi P

Name &amp; Signature of In-charge:



REV:00(11/02/2021)

