

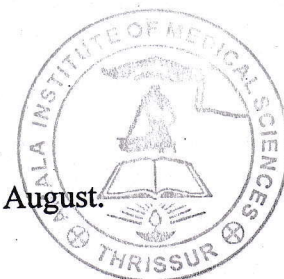
Curriculum Committee Meeting Minutes

Date: 21.03.2025
Time: 12.00 Noon
Venue: MEU Hall

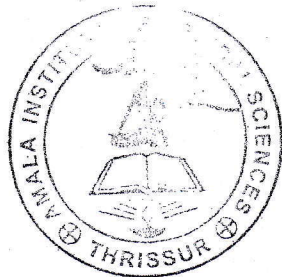
- The meeting started with a silent prayer.
- Dr. Betsy Thomas, Principal and Chairman MEU presided over the meeting.
- Dr. Menon N K Sunil kumar, MEU Coordinator welcomed all the members to the meeting. He presented an overall review of the previous year's actions and works done by each sub-committee. He appreciated all members for the effort they put in.
- He reminded the faculty about the BCME & CISP training courses, which are considered mandatory for everyone. He stated that faculty members who have not completed the training must do so as soon as possible.
- Dr. Menon N K Sunil kumar gave a brief note about the MCQ session he attended at the nodal center, and he suggested organizing one or two sessions on MCQ in our institution.
- Dr. Betsy Thomas appreciated all committee and sub-committee members for the efforts they made last year.
- Principal mentioned the JR/SR training program as a best practice followed by Amala, and appreciated Dr. Menon N K Sunil kumar for the effort he put into the program.

Agenda

1. NMC gazette August 2023.
 2. MEU Subcommittee Updates
 3. Timetable uploading of each CBME Phase in the website
 4. Release of common Google sheet for all faculty
 5. Preparing list of faculty members for BCME, CISP 3, ACME.
 6. Suggestion by each CBME Phase coordinators.
 7. Updating activities of each MEU in website
- Each Phase coordinators provided an overview of their phase examinations and activities.
 - Phase 1 - Revised Curriculum for 2024 batch.
 - Completed PCT 1 for the 2024 batch
 - Arranged remedial classes for slow learners.
 - Phase 2 - Completed PCT 1 for the 2023 batch
 - Phase 3 Part 1 - University exams on January
 - Clinical postings and theory class will be over by August.
 - Phase 3 part 2- 2 PCT's for 2021 batch.



- Dr. Betsy Thomas reminded about the mentor-mentee program, assigning one mentor for every three mentees. She mentioned that each student should have a mentor from each department as well as a phase mentor. She also reminded about the linker case method.
- Dr. Kalyani Pillai MEU Coordinator of Learner Doctor Method explained the discussion that took place in the subcommittee meetings. She informed about the Learner- Doctor Method log book, which will be separate for each year, but all departments can contribute to a single book.
- Dr. Prameela Menon mentioned that the case record and logbook are mostly similar, so she suggested integrating the case record with the logbook. She noted that this would also be easier for the students.
- Dr. B Vipin MEU Coordinator of Skill Lab thanked everyone for the utilization of the skill lab by all departments. He added that students from outside had visited skill lab during the library fest.
- Dr. V.K Prathibha MEU Coordinator of AETCOM committee informed that, changes in the AETCOM competency are observed in some departments from the 2024 batch. From the 2023 batch onwards, a separate logbook has been introduced for AETCOM. She introduced the AETCOM coordinators of each phase: Phase 1- Dr. Tinju James, Phase 2- Dr. V.K Prathibha, Phase 3- Dr. Ajin Joseph.
- The Principal informed that the university has not made AETCOM attendance mandatory, and the in- charge of each phase can sign the AETCOM logbook.
- Dr. Anish S MEU Coordinator of Integration Alignment Committee discussed module based integrated teaching sessions with departments. Presentation topic will be assigned to students, with four presentation schedule each day. Integration topics should be selected by the respective departments themselves.
- Meeting concluded by 3.30 pm.



Betsy

Dr. Betsy Thomas
Principal and MEU Chairman
AIMS, Thrissur

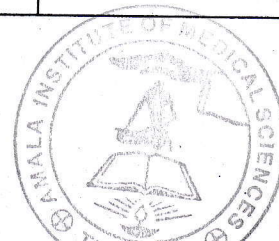
Dr. BETSY THOMAS
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ACTION REPORT

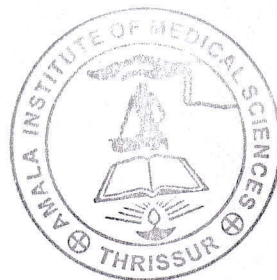
Curriculum Committee meeting held on 21.03.2025

POINTS DISCUSSED	SUGGESTED ACTION	RESPONSIBLE PERSON	ACTION TAKEN/STATUS
Conducting meetings (MEU , Curriculum Committee)	MEU every month and Curriculum committee once in 4 months	Curriculum Committee	Will be done regularly
Uploading Time table	To be done phase wise and to be cross checked	Phase coordinators	Will be uploaded after verification
Skill lab log book	Skill lab coordinators of each department	Skill lab coordinator	Ongoing
Common Google sheet for all faculty members	Data regarding NMC training in faculty development program (FDP)	MEU coordinator	Ongoing
Preparing list of faculty members attending BCME CISP 3,acme	Notice circulated from the principal office	MEU coordinator	Ongoing
Updating the activities of each MEU sub committee	To organize subcommittee meetings	Coordinators of each MEU sub committee	Will be done regularly

Betsy
Dr. BETSY THOMAS
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INSTITUTE OF MEDICAL SCIENCES
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Curriculum Committee Meeting



Betsy

Dr. BETSY THOMAS
 MD, FRCOG, DNB, MICOG
 PRINCIPAL

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