

HOSTEL FACILITIES

Standard: 1.5.3

Measurable point: Housekeeping facilities

നോൺ ജുഡീഷ്യൽ **NON JUDICIAL**

₹ 200 **₹ 200**

കേരള സർക്കാർ
GOVERNMENT OF KERALA
 e-Stamp

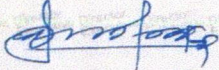
e-Stamp Serial Number : 20252600000600730 Verification Code : 300039058V

Govt. Reference No.(GRN)	: KL004519291202526E
Purpose	: Agreement or memorandum of an agreement - if not otherwise provided for
Amount of Stamp Paper Purchased in Numeral	: ₹ 200
Amount of Stamp Paper Purchased in Words	: Rupees Two Hundred
Stamp Paper Purchased on	: 29/04/2025
First Party Name	: Executive Director
First Party Address	: Naipunnya Welfare Services Pongam Koratty
Second Party Name	: Fr Julious Arakkal CMI
Second Party Address	: Director Amala Cancer Hospital Society Amala Nagar PO Trissur
Vendor Code & Name	: 11132320 - Prema. S
Treasury Code & Name	: 1113 - Sub Treasury Kalamassery


Please write or type below this line

LICENSE AGREEMENT


This agreement made on the **1st day of May 2025** between **Amala Cancer Hospital Society** registered under the T.C Act XII of 1955 represented by its Director Fr. Julious Arakkal CMI, residing at Amala Bhavan, Amala Nagar P.O, Thrissur District (hereinafter referred to as the **Licensor**) and **Naipunnya Welfare Services** (Regd. No.ER-83/2012 of SRO, EKM) having its registered office at Regional Pastrol Center, St. Martin De Porus Shrine, Angamaly South- 683573, Ernakulam District, represented by its Executive Director Fr. Jimmy George (hereinafter referred to as the **Licensee**).



For Naipunnya Welfare Services




Executive Director



This can be verified by
<https://www.estamp.treasury.gov.in/>
 Serial Number and Verification Code

In case of any discrepancy, please inform the competent authority.




Prema S.
STAMP VENDOR
SREEMOOLANAGARAM

SAMPLE OF MOU WITH NAIPUNNYA WELFARE SERVICES

Dr. Betty Naipunnya AS
 MD, FRCOG, DNB, MICOG
 PRINCIPAL

AMALA INSTITUTE OF MEDICAL SCIENCES
 AMALA NAGAR, THRISSUR-680 535

Amala Institute of Medical Sciences (An Undertaking of Amala Cancer Hospital Society)
 Affiliated to Kerala University of Health Sciences Accredited by KUHS with QAS A+ Grade &
 NABH & NABL Accredited & ISO 9001:2015 Certified, Amala Nagar P.O, Thrissur, Kerala.
 Ph: +91 487 2304000, 2304070 | Fax: +91 487 2307969 | urooncology@amalaims.org
 www.amalaims.org | Follow us on 

Page 1 of 4

നോൺ ജുഡീഷ്യൽ

NON JUDICIAL

₹ 200

₹ 200



കേരള സർക്കാർ
GOVERNMENT OF KERALA
e-Stamp

e-Stamp Serial Number : 20252600000600730

Verification Code : 300039058V

Govt. Reference No.(GRN) : KL004519291202526E
 Purpose : Agreement or memorandum of an agreement - if not otherwise provided for
 Amount of Stamp Paper Purchased in Numeral : ₹ 200
 Amount of Stamp Paper Purchased in Words : Rupees Two Hundred
 Stamp Paper Purchased on : 29/04/2025
 First Party Name : Executive Director
 First Party Address : Naipunya Welfare Services Pongam Koratty
 Second Party Name : Fr Julious Arakkal CMI
 Second Party Address : Director Amala Cancer Hospital Society Amala Nagar PO Trissur
 Vendor Code & Name : 11132320 - Prema S
 Treasury Code & Name : 1113 - Sub Treasury Kalamassery

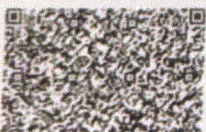
Please write or type below this line

LICENSE AGREEMENT

This agreement made on the **1st day of May 2025** between **Amala Cancer Hospital Society** registered under the T.C Act XII of 1955 represented by its Director Fr. Julious Arakkal CMI, residing at Amala Bhavan, Amala Nagar P.O, Thrissur District (hereinafter referred to as the **'Licensor'**) and **Naipunnya Welfare Services** (Regd. No.ER-83/2012 of SRO, EKM) having its registered office at Regional Pastrol Center, St. Martin De Porus Shrine, Angamaly South- 683573, Ernakulam District, represented by its Executive Director Fr. Jimmy George (hereinafter referred to as the **'Licensee'**).

For Naipunnya Welfare Services

Executive Director



This can be verified by
https://www.estamp.treasury.kerala.gov.in/index.php/estamp_search using e-Stamp
 Serial Number and Verification Code



Prema S

Nature of Service

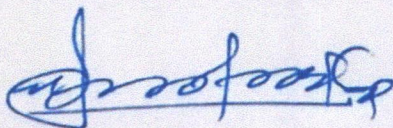
1. Whereas the Licensor is agreeable to grant license to the licensee for providing Housekeeping and Gardening Service to meet the requirement of the Licensor on contract basis as in the manner detailed in this agreement.
2. Whereas the Licensee is agreeable for providing manpower for the Housekeeping and Gardening services at locations specified in Annexure-1 as per the requirements of the Licensor on contract basis on the terms and conditions stipulated hereunder.
3. In the event of requirement of any other services from the Licensee to the Licensor other than mentioned in the Annexure-1, such duties are to be carried out by the employees engaged by the Licensee, for which the licensee will be given extra payment according to the understanding between both the parties in each/such occasions.
4. The Licensee shall be responsible for attending and resolving the complaints if any within 15 minutes of reporting the incident to the Licensee or his concerned employees.
5. The nature of duties, functions, areas of duty which are shown in the Annexure -1 attached herewith are to be strictly fulfilled by the Licensee.

Deposit

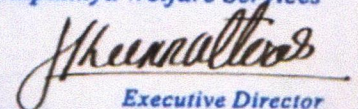
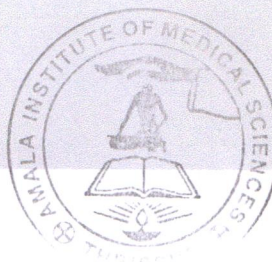
6. The licensee agrees to deposit an amount of Rs.68,000/- (Rupees Sixty Eight Thousand Only) as security deposit for rendering contract service to the licensor. The amount of security deposit will be returned to the licensee without any interest on satisfactory completion of the contract period after settling all the accounts with the licensor.

Manpower & Payments

7. The Licensee agrees to provide required number of manpower for carrying



For Naipunnya Welfare Services


Executive Director

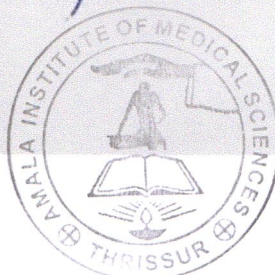
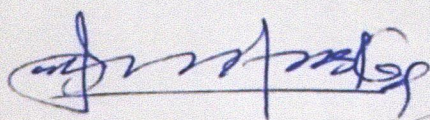
out Housekeeping and Gardening services as stipulated areas mentioned in clause no: 7,9,11 &13:

Academic Division:- (Medical College, St. Joseph's Block, B.Sc Nursing College and GNN Nursing School

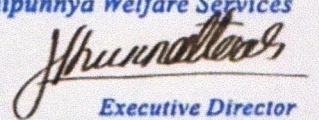
8. The Licensee shall engage not more than 29 numbers (28 female and one male) of contract employees (on the floor) at Medical College, Research Centre, St. Joseph's Block, B.Sc Nursing College and GNN Nursing School, under his control for carrying out the service/duties as required by the Licensor as shown in Annexure - I (which will form a part of this agreement).
9. The licensor shall pay service charge @ of Rs.760/- (Rupees Seven Hundred and Sixty only) (inclusive of all statutory payments & service charge) per position per day for rendering housekeeping and gardening service at Medical College, Research Center, St. Joseph's Block, B.Sc Nursing College and GNN Nursing School. The details showing the split-up of above mentioned amounts to be submitted by the Licensee in detail to the Licensor. In the event of reduction of manpower (employees) from the stipulated number of 29 employees, proportionate rate reduction in the Service charge will be made applicable.

Hospital Division:- (Sacred Heart Block - Basement, 1st, 2nd, 3rd, 4th, 5th & 6th Floors, Ayurveda Hospital & Physiotherapy Unit)

10. The Licensee shall deploy 22 staff (21 female and one male) at Sacred Heart Block (Basement, 1st, 2nd, 3rd, 4th, 5th & 6th floors), Ayurveda Hospital & Physiotherapy Unit under his control for carrying out the service/duties at day and night as required by the Licensor as shown in Annexure - II.
11. The licensor shall pay the service charge @ of Rs.760/- (Rupees Seven Hundred and Sixty only) (inclusive of all statutory payments & service



For Naipunnya Welfare Services

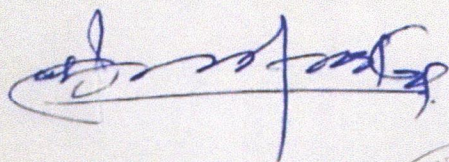


Executive Director

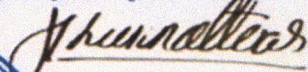
charge) per position per day for rendering housekeeping services at Sacred Heart Block (Basement, 1st, 2nd, 3rd, 4th, 5th & 6th floors) Ayurveda Hospital & Physiotherapy Unit. The details showing the split-up of above mentioned amounts to be submitted by the Licensee in detail to the Licensor. In the event of reduction of manpower (employees) from the stipulated number of 22 employees, proportionate rate reduction in the service charge will be made applicable.

Hostel Division:- (Staff Hostel, Student Hostels, Amala Bhavan, Santhwanam, Stadium, Auditorium, Gymnasium, MRD Annex, Recreation Room, Doctors' Quarters, Bethanygram, VIP Sangeetha, VIP OP Canteen & Public Toilet

12. The Licensee shall engage not more than 18 numbers of contract employees (on the floor) at Staff Hostel, Student Hostels, Amala Bhavan, Santhwanam, Stadium, Auditorium, Gymnasium, MRD Annex, Recreation Room, Doctors' Quarters, Bethanygram, VIP Sangeetha, VIP OP Canteen & Public Toilet under his control for carrying out the service/duties as required by the Licensor as shown in Annexure - III (which will form a part of this agreement).
13. The licensor shall pay the Service charge @ of Rs.760/- (Rupees Seven Hundred and Sixty only) (inclusive of all statutory payments & service charge) per position per day for rendering housekeeping services at Staff Hostel, Student Hostels, Amala Bhavan, Santhwanam, Stadium, Auditorium, Gymnasium, MRD Annex, Recreation Room, Doctors' Quarters, Bethanygram, VIP Sangeetha, VIP OP Canteen & Public Toilet. The details showing the split-up of above mentioned amounts to be submitted by the Licensee in detail to the Licensor. In the event of reduction of manpower (employees) from the stipulated number of 18



For Naipunya Welfare Services



Executive Director

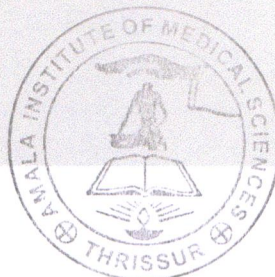
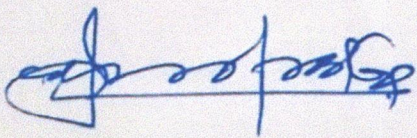
employees, proportionate rate reduction in the service charge will be made applicable.

Supervisor

14. The Licensee shall engage one supervisor under his control to supervise the jobs of the employees engaged by the licensee.
15. The licensor shall pay the Service charge @ of Rs.840/- (Rupees Eight Hundred and Fourty Only) (inclusive of all statutory payments & service charge) per position per day against the supervisory service rendering in all the areas mentioned in Clause No. 7,9,11.
16. Any increase in the Service cost is subject to the employee's attendance and prior approval from the Licensor.

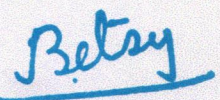
Other Payments

17. The Licensor shall pay an amount of Rs. 10,600/- (Rupees Ten Thousand Six Hundred Only) towards the machinery service rendered by the licensee.
18. The Licensor shall pay the amount of holiday wages payable to those contract employees engaged on National & Festival Holidays of Amala Institute of Medical Sciences on submission of holiday wages statement separately in each corresponding month. The licensee shall take prior approval from the Licensor for working in the Institutional Holidays. The payment of holiday wages will be released subject to verification of attendance of contract employees.
19. The licensor shall also give the amount of GST at the rate as applicable from time to time on the total amount of employee cost (wages and Statutory contributions) and Licensee's service charge to the licensee in every month.
20. The licensor is not liable to give any other payment to the licensee in connection with service/work stipulated in the agreement for the contract



For Naipunnya Welfare Services


Executive Director



Dr. BETSY THOMAS
MD, FRCOG, DNB, MICOG
PRINCIPAL
AMALA INSTITUTE OF MEDICAL SCIENCES
AMALA NAGAR, THRISSUR-680 555

HOSTEL FACILITIES

Standard: 1.5.3

Measurable point: Housekeeping facilities

CLEANING SCHEDULE NAIPUNNYA DEVAMATHA HOSTEL

No	DAYS	ROOMS	COMMON TOILETS	OTHER
1	Monday	Ground Floor Full	Ground Floor + First Floor (Eight in number)	Staircase
2	Tuesday	First Floor left side	2 nd Floor + 3 rd Floor	Front Area (eggs)
3	Wednesday	1 st Floor Rt side	0 Floor + 1 st Floor	Terrace
4	Thursday	2 nd Floor Lt side	2 nd Floor + 3 rd Floor	Front Area
5	Friday	2 nd Floor Rt side	0 Floor + 1 st Floor	Staircase
6	Saturday	1 st Floor Rt side	2 nd Floor + 3 rd Floor	Staircase
7	Sunday	2 nd Floor Lt side		Front Area Passage washing (Any Floor)

13/09/25 01:09:19 PM GMT+05:30

CLEANING SCHEDULE SAMPLE



Betsy

Dr. BETSY THOMAS
 MD, FRCOG, DNB, MICOG
 PRINCIPAL

Page 2 of 4



CLEANING SCHEDULE NAIPUNNYA DEVAMATHA HOSTEL

No	DAYS	ROOMS	COMMON TOILETS	OTHER
1	Monday	Ground Floor Full	Ground Floor + First Floor (Eight in number)	Staircase
2	Tuesday	First Floor left side	2 nd Floor + 3 rd Floor	Front Area (എല്ലാ)
3	Wednesday	1 st Floor Rt side	G Floor + 1 st Floor	Terrace
4	Thursday	2 nd floor Lt side	2 nd Floor + 3 rd Floor	Front Area
5	Friday	2 nd Floor Rt side	G Floor + 1 st Floor	Staircase
6	Saturday	3 rd Floor Rt side	2 nd Floor + 3 rd Floor	Terrace
7	Sunday	3 rd Floor Lt side		Front Area Passage washing (Any Floor)



Betsy

Dr. BETSY THOMAS
MD, FRCOG, DNB, MICOG
PRINCIPAL

AMALA INSTITUTE OF MEDICAL SCIENCES
AMALA NAGAR, THRISSUR-680 555

CLEANING SCHEDULE NAIPUNNYA DEVAMATHA HOSTEL

No	DAYS	ROOMS	COMMON TOILETS	OTHER
1	Monday	Ground Floor Full	Ground Floor + First Floor (Eight in number)	Staircase
2	Tuesday	First Floor left side	2 nd Floor + 3 rd Floor	Front Area (എല്ലാ)
3	Wednesday	1 st Floor Rt side	G Floor + 1 st Floor	Terrace
4	Thursday	2 nd floor Lt side	2 nd Floor + 3 rd Floor	Front Area
5	Friday	2 nd Floor Rt side	G Floor + 1 st Floor	Staircase
6	Saturday	3 rd Floor Rt side	2 nd Floor + 3 rd Floor	Terrace
7	Sunday	3 rd Floor Lt side		Front Area Passage washing (Any Floor)

30/1/19

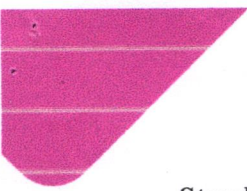
medians 20 553

20/07/2019
 11/11/2020
 5/12/20

Belton

DR. BETSY THOMAS
 MD, FRCOG, DNB, MICOG
 PRINCIPAL
 AMALA INSTITUTE OF MEDICAL SCIENCES
 AMALA NAGAR, THRISSUR-680 555

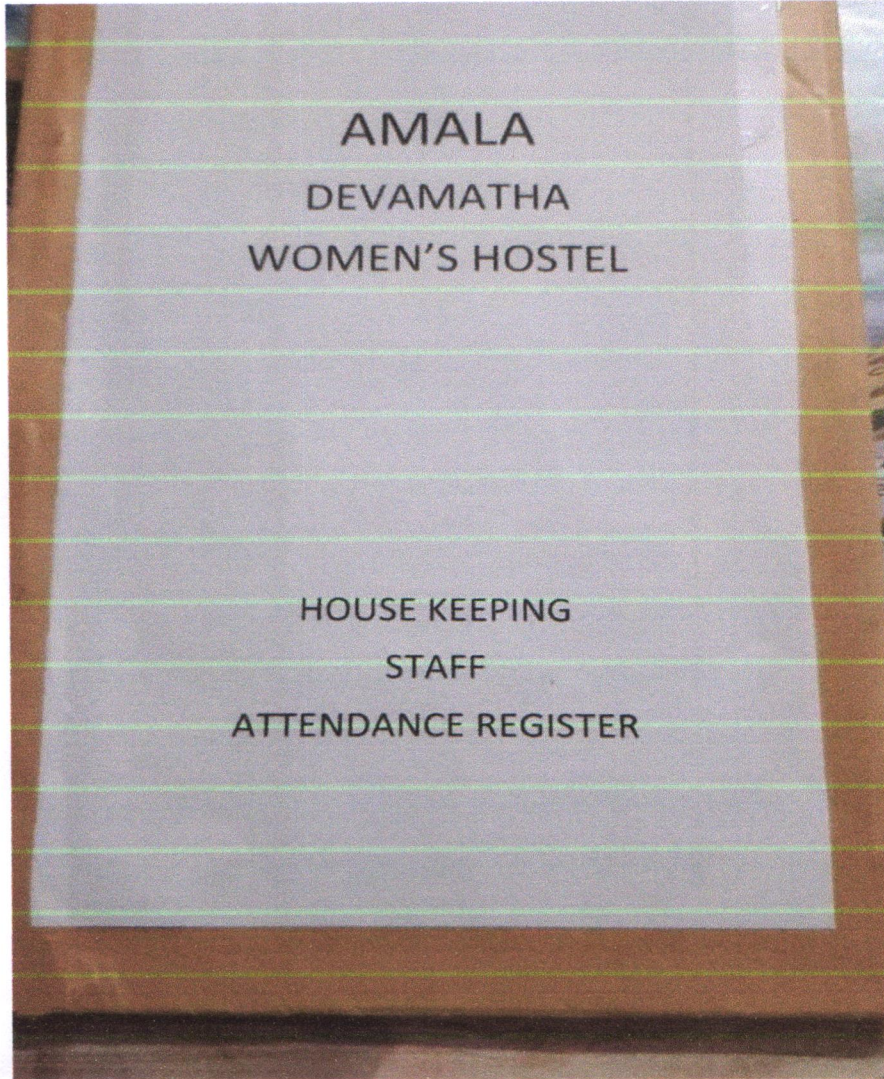




HOSTEL FACILITIES

Standard: 1.5.3

Measurable point: Housekeeping facilities



Betsy

DR. BETSY THOMAS
MB, FRCOG, DNB, MICOG
PRINCIPAL

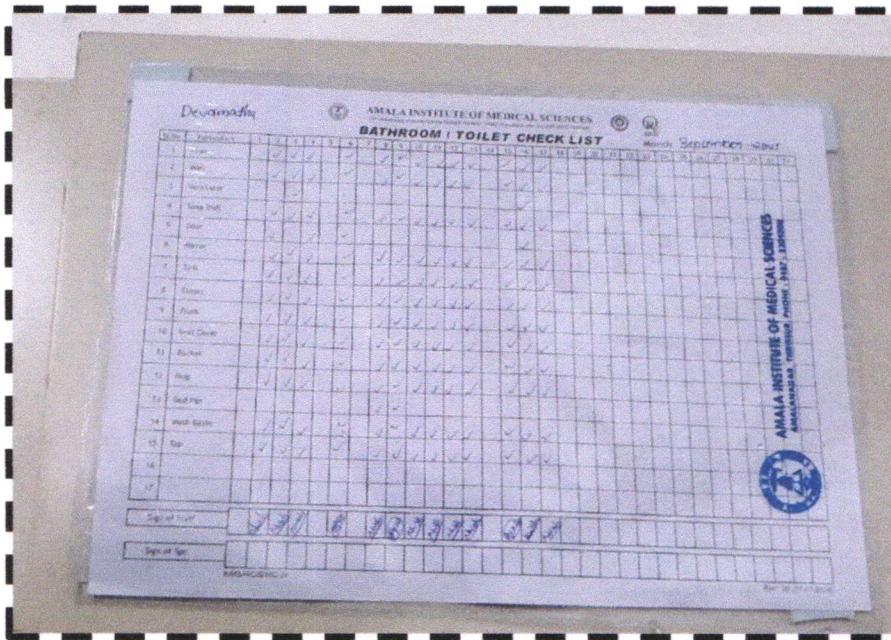
AMALA INSTITUTE OF MEDICAL SCIENCES
AMALA NAGAR, THRISSUR-680 555



HOSTEL FACILITIES

Standard: 1.5.3

Measurable point: Housekeeping facilities



TOILET CLEANING CHECKLIST

Date: 28/11/2025
 Place: Thrissur



(Handwritten signature)

Dr. Betsy Thomas
 Principal
Dr. BETSY THOMAS
 MD, FRCOG, DNB, MICOG
 PRINCIPAL
 AMALA INSTITUTE OF MEDICAL SCIENCES
 AMALA NAGAR, THRISSUR-680 555

Page 5 of 5



11/9/25

DEVAMATHA HOSTEL

SIGNATURE 12/9/25

ATTENDER BINDUMOL N S
 PATIENT ASSISTANTS VIJAYAKUMARI
 Name of cleaning staff

B. Bindumol

- 1 Nisha
- ② Ajeesha
- 3 Neelhu Sarath

Nisha
 Ajeesha
 Neelhu

work done in the F.N session

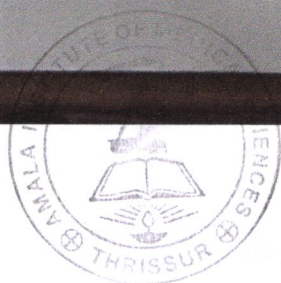
കുറ്റശുദ്ധി. waste കുറ്റശുദ്ധി
 Ground Floor - passage, Bathroom, rooms
 clean ചെയ്തു
 Full Passage waste കുറ്റശുദ്ധി ചെയ്തു.
 2nd Floor rooms - 314, 315, 316, 317
 318, 319, 320/321, 324, 336, 337,

work done in the A.N session

Ist Floor Bathrooms washing
 Ist Floor Corridor കുറ്റശുദ്ധി ചെയ്തു.

Name & Signature of Resident warden

[Handwritten Signature]



Betsy
 Dr. BETSY THOMAS
 MD, FRCOG, DNB, MICOG
 PRINCIPAL
 AMALA INSTITUTE OF MEDICAL SCIENCES
 AMALA NAGAR, THRISSUR-680 555