

Minutes of Meeting

Name of Meeting : Amala Centre for Research and Innovation(ACRI) Meeting

Date : 13th November 2025

Time : 03:00 PM :

Venue : Director's Office, Chavara Block

Attendees Present :

Fr. Julious Arakkal CMI

Fr. Antony Mannummel CMI

Dr. V. Ramankutty

Dr. Ajith T. A.

Dr. Sojan George K.

Dr Ashwin Oommen Philips

Dr. Boney Rajan

Dr. Sruthi M. V.

Mr. Joby Thomas K.

Dr. Kayeen Vadakkan

Absentees / Apologies:

Dr. Betsy Thomas

Dr. Kalyani Pillai

Dr. Sunu Lazar Cyriac

Dr Sindhu Vijayakumar

REPORT:

- ✧ The meeting commenced with a silent prayer.
- ✧ Rev. Fr. Julious Arakkal CMI, Director of AIMS, presided over the meeting.
- ✧ Welcome address was delivered by Dr. V. Ramankutty, Research Director.
- ✧ Presentation of minutes of the previous meeting was made by Dr. Sruthi M. V., Chief Research Officer.
- ✧ Discussion and updates on previously discussed points were carried out as follows:

The name of the Amala Centre for Research and Innovation (ACRI) was discussed. It was decided that Dr. Kayeen Vadakkan would collect suggestions from members and finalize the name in the next meeting.

The venue for ACRI was reconsidered. The previously decided location was changed, and a new space near AIMRD premises was suggested.

The draft of the Research Policy Manual, prepared as part of the initiative to strengthen and expand institutional research policies, is ready for presentation in this meeting.



The Research (ACRI) website page progress was reviewed — the Vision, Mission, and Organogram of most sections are completed; however, sections such as IIC are yet to be finalized.

The Seed Money Incentive applications were discussed. It was decided to amend the eligibility criteria, specifying that only faculty members may apply, and the funding responsibility will rest with the respective faculty. Only the Principal Investigator (PI) is eligible to submit the application. As this policy is being introduced for the first time, it may be reviewed and refined further in future cycles.

❖ **Policy Presentation and Discussion**

Policy Area	Presenter
Incentive for Publication and Book	Dr. Sruthi M. V.
Patent Support Policy	Dr. Kayeen Vadakkan
Consultation Policy	Dr. Kayeen Vadakkan
Promotion for Scientific Staff	Dr. V. Ramankutty
Financial Aid Policy for Academic Events	Dr. Joby Thomas K.

❖ The meeting concluded with the submission of the draft policy documents to the Director for further review and approval.

Minutes Prepared by:

Ms. Alen Joy
Office Associate

Betsy

Sruthi

Verified and Approved by:

Dr. Sruthi M. V.
Chief Research Officer, ACRI



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